



## Independent Procurement Review Report

### Why We Did This Review

In accordance with Atlanta City Charter Chapter 6, Section 2.603, our office is authorized to review all solicitations with an aggregate value of \$1,000,000 or greater, seeking approval by the Atlanta City Council, for file completeness, conflicts of interest, and other areas of perceived deficiency.

Solicitation#	SP-C-1220126
Estimated Dollar Amount:	\$33,201,251.00
Type of Procurement:	Special Procurement
Contract Description:	Domestic Terminal Parking Decks Renewal
Requesting Department:	Department of Aviation
All Proponents:	Manhattan-RFB, JV
DOP Responsive Proponents:	Manhattan-RFB, JV
Recommended Awardee:	Manhattan-RFB, JV

### TABLE OF FINDINGS

Review Area	Risk/Criteria	Results	DOP Response
<b>Conflict of Interest</b>	The city's standards of conduct prohibit employees from having financial conflicts of interests. Contracts must be awarded and administered free from improper influence or the appearance of impropriety.	No findings identified.	N/A
<b>Cancellation</b>	<ul style="list-style-type: none"> <li>The Government Accountability Office states that the use of standard language such as "in the best interest of the city" without a specific justification for cancellation could be a fraud indicator.</li> <li>Transparency International states that effective record-keeping of decisions and reasons for cancellation promotes accountability and transparency.</li> </ul>	This solicitation was previously advertised under IFB-C-1210299. DOP cancelled the solicitation because it received only one bid and <i>that bid was deemed nonresponsive</i> because each member of the joint venture for failed to provide a complete Form 1 (Illegal Immigration Reform and Enforcement Act Form) and Form 2 (Contractor Disclosure and Declaration Form).	No response needed
<b>Award</b>	<ul style="list-style-type: none"> <li>A contract file should include all project items, to confirm that each phase of the procurement was facilitated appropriately and audit-ready (DOP SOP Sec. 3.18)</li> <li>Special Procurements require the following documentation, according to City Code Section 2-1214, DOP SOP Sec 4.8:               <ul style="list-style-type: none"> <li>Procurement request form from user agency</li> <li>Department memo to CPO detailing the unusual and/or unique situation</li> </ul> </li> </ul>	The name of the joint venture listed in the original Form 1 (Illegal Immigration Reform and Enforcement Act) did not match the legal name listed in the joint venture agreement.	DOP resolved the issue by providing a copy of the IIREA form with the correct legal name, which matched that listed in the joint venture agreement.

Review Area	Risk/Criteria	Results	DOP Response
	<ul style="list-style-type: none"> <li>○ CPO's written determination/approval for special procurement</li> <li>○ Original IIREA form</li> <li>○ Statement of work and corresponding competitive quotes (at a minimum three (3) quotes shall be reflected or justification otherwise)</li> <li>○ Insurance (if applicable)</li> <li>○ Approved requisition</li> <li>○ Conflict of interest form</li> <li>○ SAM verification</li> <li>● Authority to Transact Business in Georgia (DOP SOP Sec. 4.8)</li> </ul>		