



Independent Procurement Review Report

Why We Did This Review

In accordance with Atlanta City Charter Chapter 6, Section 2.603, our office is authorized to review all solicitations with an aggregate value of \$1,000,000 or greater, seeking approval by the Atlanta City Council, for file completeness, conflicts of interest, and other areas of perceived deficiency.

Solicitation#	SS-S-1220084
Estimated Dollar Amount:	\$1,038,957.00
Type of Procurement:	Sole Source Procurement
Contract Description:	Emergency Police (EPD) & Emergency Medical Dispatch (EMD) Protocol Systems
Requesting Department:	Atlanta Police Department
Recommended Vendor:	Medical Priority Consultants, Inc. dba Priority Dispatch

TABLE OF FINDINGS

Review Area	Risk/Criteria	Results	DOP Response
Conflict of Interest	The city's standards of conduct prohibit employees from having financial conflicts of interests. Contracts must be awarded and administered free from improper influence or the appearance of impropriety.	No findings identified.	N/A
Cancellation	<ul style="list-style-type: none"> The Government Accountability Office states that the use of standard language such as "in the best interest of the city" without a specific justification for cancellation could be a fraud indicator. Transparency International states that effective record-keeping of decisions and reasons for cancellation promotes accountability and transparency. 	N/A	N/A
Award	<p>A contract file should include all project items, to confirm that each phase of the procurement was facilitated appropriately and audit-ready (DOP SOP Sec. 3.18):</p> <ul style="list-style-type: none"> Procurement request form from user agency Department memo to CPO detailing the efforts taken to determine sole provider Memo on company letterhead from recommended consultant or contractor attesting to sole proprietorship when applicable CPO's written determination/approval for sole source procurement Original IIREA forms Statement of work and corresponding quotes Insurance (if applicable) Approved requisition Conflict of interest form (City code Sec. 2-1214) SAM verification Authority to Transact Business in Georgia (DOP SOP Sec. 4.7) 	The department failed to provide DOP an approved requisition. The file was also missing the System for Award Management (SAM) verification.	In response to this finding, DOP provided a copy of the supporting documentation attached to the approved requisition and submitted a copy of the SAM verification.